Version: 5.0 Date of Issue:01 Aug 2008 Reference: C03/9007

Title NTS CSEP Exit Capacity Withdrawals - Business Associate Connection to Gemini Fails - Contingency

Location: Shipper		Performed By: Shipper
Principal Doc. Ref.(s)	N/A	Author: Anna Bowtell

When to use this Procedure ?	Use this procedure to make Exit Capacity Booking Withdrawals for NTS CSEPs (non Interconnector) when you are unable to access Gemini due to an BA connection failure and National Grid Gas Operations have informed you of the commencement of a Contingency Period.
Additional Information	NTS = National Transmission System ANS = Active Notification System CSEP = Connected System Exit Point Capacity Booking Withdrawals may only be made up to 1700 hrs on the day before capacity is due to start. Only requests in Confirmed, P. Approved, Disapproved and Approved Status can be Withdrawn.

Procedure View	Time/ Performance	Description
	Criteria	
		Input Trigger: Unable to access Gemini due to BA Connection Failure.
Contact Helpline		Contact National Grid Helpline 0870 521 6121 to report the failure and obtain a call reference number.
Receive Notification of Contingency		Receive an ANS message from National Grid informing you that a Contingency is in operation and detailing requirements.
Withdraw Capacity		If you wish to Withdraw Exit Capacity, during the Contingency Period, Complete Proforma C002 and return to National Grid via geminicontingency@uk.ngrid.com for input in Gemini.
Receive Confirmation		NOTE: Failure to complete the proforma correctly will result in non-input and return to the originator.
		Receive a screen print from National Grid detailing withdrawal in Gemini.
No Connection Restored?		BA Connection restored before you wish to access Gemini again?
Yes		

Version: 5.0 Date of Issue: 01 Aug 2008 Reference: C03/9007

Title: NTS CSEP Exit Capacity Withdrawals - Business Associate Connection to Gemini Fails - Contingency

Procedure View	Time/ Performance Criteria	Description
Receive Notification BA Connection Restored		When BA Connection is restored receive telephone call from National Grid Helpline informing you that BA Connection has been restored.
Receive Notification Contingency Closed		Receive an ANS Message from National Grid informing you that the Contingency Period is closed.
▼ END		Output result: Capacity Withdrawn and Access Gemini restored